- **Target Audience:**

Federal program Agencies (FPAs), who use the Intra-Governmental Payment and Collection (IPAC) System to transfer funds from one FPA to another.

- **Background:**

The new release of IPAC – Release 11.0 – will go live December 08, 2007. It has a new Graphical User Interface (GUI) to enhance users' experience and make it easy and straightforward to conduct any IPAC transactions. The basic functionality of the application, however, remains unchanged.

A Training Environment has been set up for agencies so they can become acquainted with the new user interface by navigating through new screens and performing regular transactions. This will give agencies an important opportunity to familiarize themselves with the new look-and-feel of IPAC.

Training Environment Basics:

- **URL:**

The Training Environment may be accessed by using the following URL:

https://qa-train.ipac.gov

- **Availability:**

Since the IPAC Training Environment is web-based, it is available for agencies' training 24/7 from November 6, 2007 – December 31, 2007. Support for the environment will be available from 8:00 AM – 5:00 PM during aforementioned time period.

- **User IDs and Passwords:**

Agencies are not able to login by using their regular User IDs that they currently use. They have to call the Treasury Support Center on (866) 809-5218, option 2 -> 1, to obtain a generic User ID and Password to access the Training Environment.

- **User Roles:**

All users assigned in the training environment will have the 'Base' role – IPAC Base, RITS Base and TRACS Base.

- **Tutorials:**

A web-based training feature is currently available for the new release of IPAC. The tutorials are self-paced, interactive training modules designed to introduce the user to navigating through the new GUI screens. Agencies can download the IPAC tutorials from the FMS website - http://fms.treas.gov/goals/ipac/index.html

- **On-line Help:**

Release 11.0 has an advanced On-line Help that provides user assistance via the application on a broad range of topics for IPAC, TRACS and RITS (base functionality only).

- **Transactions:**

Since the training environment does not have real data that is present in the production environment, an agency can train itself in the new release of IPAC by conducting any kind of transaction – Payment, Collection, Adjustment, On-line Bulk File Upload. Agencies can also pull reports based on their entered transactions.

Note that there is no option to transferring bulk files through Connect: Direct.

Agencies are encouraged to navigate through - and acquaint themselves with - the new user interface. With the functionality remaining the same, it is important for the agencies to get used to the new user interface as much as possible.

- **Customer Support:**

Please contact the Treasury Support Center on (866) 809-5218 for any questions on the IPAC Training Environment.